GO TEAMS
STRONG SCHOOLS START WITH ME!

Meeting Minutes

Morris Brandon Elementary

Meeting Summary

Date: 9-9-16

Time: 7:15 am-8:15 am

Location: Morris Brandon Primary Center Gymnasium

1. Call to order (5 minutes)

- **Roll Call; determine quorum status**

Attendees included

Gordon Benedict	Nza Branton	Sue Friedrichs	Tracey Hudson
Sarah Kirsch	Kate Laing	Caren Solomon	Kelly Trotter
Grace White	Kara Stimpson		

- **Members not in attendance**

Members not in attendance included.

All members were present			

- **Approval of minutes**

Is there are quorum present? Circle or highlight Yes or No

Changes Made to Minutes

1. There were not any changes to the minutes.
2. XXXX
3. XXXX
4. XXXX

Minutes approved? Circle or highlight Yes or No

2. Public Comment (up to 20 minutes)

CS read the script for public comment. There were not any public comments.

3. Discussion Items (10 minutes)

- **Revised Go Team meeting dates/times/locations (Solomon)**

Action: Vote on revised Go Team meeting schedule. The purpose of changing the days/times of the meeting is to provide a variety of opportunities for stake holders to attend a Go Team meeting.

2016-2017 Meeting Schedule

Meeting	Date	Time	Location
1	July 28, 2016	8:00am	Morris Brandon Main Campus
2	September 9, 2016	7:15am	Morris Brandon Primary Campus
3	October 13, 2016	5:30 pm	Morris Brandon Main Campus
4	December 2, 2016	7:15am	Morris Brandon Primary Campus
5	February 2, 2017	5:30pm	Morris Brandon Main Campus
6	March 3, 2017	7:15am	Morris Brandon Primary Campus
7	March 30, 2017	5:30pm	Morris Brandon Main Campus
8	May 26, 2017	8:00am	Morris Brandon Primary Campus

GB said there was something to be said for continuity.

GW moved to vote for the revised meeting schedule.

KL seconded

Those in favor: Gordon Benedict, Nza Branton, Sue Friedrichs, Tracey Hudson, Sarah Kirsch, Kate Laing, Caren Solomon, Kelly Trotter, Grace White

Those opposed: None

- **Review of how school strategic plan is created (Stimpson)**

Strategic Plan

Notes:

KS provided an explanation of where we are in this process. Previously, APS required a school to create a Continuous Improvement Plan each year based on test scores and other data collected. 2 years ago Morris Brandon had a functional CIP (Continuous Improvement Plan). Last year, there was not data until October/November so the CIP was written to be implemented January 2016 to be implemented a year and a half. Currently, Morris Brandon is focusing on this plan. The plan that is being created this fall is for the 2017-18 school year. KS said that next fall we would create a plan for 2018-19.

Now, we need to transition to a strategic plan. This plan will be created this year, however the action will be implemented next year. It must be organized in line with district priorities. District priorities are set for the district overall. District priorities may change when there is new leadership (superintendent). Currently, APS has a 5 year plan for district priorities.

School Priorities/ Key Performance measures must be completed by September 15th, however the timing of the action items will be bumped back to accommodate the schools still trying to fill Go Team seats.

The district is monitoring to make sure we are following our school/cluster goals.

SF asked how the social emotional learning will fit into the Strategic Plan. KS stated that Morris Brandon is working on how to address and report the social emotional learning goals in congruence with IB. IB schools are stating that the social emotional goals are there, however they will look slightly different than the rest of the district. KL asked how the counselors fit into the social emotional learning plan. KS said that the counselors may be able to build in some of the SEL learning objectives. NB stated that SEL is matched with IB in many ways. SK loved the BINGO IB activity sent home in August.

4. Action Items (20 minutes)

- **Review school priorities and key performance measures (Stimpson)**

Looking at the Mission and Vision Chart provided by KS.

School Priorities

- Academic Program:
    1. Improve student mastery in Math and Science.
    2. Implement the IB PYP model with fidelity.
    3. Ensure all subgroups are showing academic progress. (Changed from Ensure academic supports are in place to support all subgroups.-KL stated that this felt more like a strategy. This priority needs to cover the whole school.)
- Talent Management:
    4. Build teacher capacity in all areas, particularly in math and science.
    5. Ensure all faculty receive and maintain proper training to implement IB with fidelity. (This priority was revised from: Increase the number of Gifted and ESOL certified teachers. ESOL supports the dual immersion program. Morris Brandon is not a 2 way dual immersion program, so our 2nd teacher does not need to be ESOL certified. That being said, it would be beneficial/optimal if the 2nd teacher had ESOL certification.)
- Systems and Resources:
    6. Build and implement systems for identifying and addressing root causes which may prohibit academic growth for all students.
    7. Build systems and resources to support the IB PYP implementation. (this item to be tabled until the next meeting so KS has the opportunity to gather more information)
- Culture:
    8. Increase opportunities for student recognition.
    9. Maintain a positive, informed, unified, and engaged school culture.

The middle section of the chart, School Strategies, were only samples. The information in this section was not pertaining to Morris Brandon. The final section on the chart, Key Performance Measures, are the areas of focus for Morris Brandon this year. KS stated that these are there in

order to merge the old CIP with the new SP. CS pointed out that these items are very vague because there are no real numbers/data. CS asked if these could be more specific. CCRPI scores are measured and rolled out each fall. The IB report is good for the next 5 years. IB will be in the strategic plan for the next 5 years. KS shared that Morris Brandon uses multiple testing strategies and internal monitoring, not just the Milestones, to gather data on every student. A survey was suggested to measure the culture of the community. School based solutions training will be coming soon which will help to complete the strategic plan document

5. Announcements (5 minutes)

- **Leveling update**

KS shared that leveling has happened. Leveling occurred because the numbers were more in line with what the demographer had said they would be. Kindergarten was leveled this summer which had no impact because it was able to be planned before the beginning of the school year. Ms. Hayley was moved to special education. Ms. Washington is on leave at this time. KS has been given the go ahead to offer the kindergarten position to Ms. Thompson, who has been teaching this class since the first day of school. First grade enrollment was low this year due to families moving. Morris Brandon does not have the funding to keep the 8th teacher in first grade. Ms. Gholston was offered the Kindergarten position, however opted for teaching first grade at Garden Hills. First grade students will be moved to their new classes on Monday, September 12th. K and 1 will no longer have a push in model for ESOL, but rather a pull out model. Big schools lost teachers while several smaller schools gained teachers district wide. If APS had used the global picture, the first grade position could have been possibly protected, meaning that if APS used the numbers for the entire school. At this point maximum class size is at district level. KT asked if this meant that GO TEAM had the power to reduce class size. KS explained that at the charter school level, Morris Brandon is not really able to reduce the class size because of the budgeting issue. There would need to be funds to support the additional teachers that would be needed.

CS motioned to adjourn the meeting.

GB seconded.

Those in favor: Gordon Benedict, Nza Branton, Sue Friedrichs, Tracey Hudson, Sarah Kirsch, Kate Laing, Caren Solomon, Kelly Trotter, Grace White

Those opposed: None

Secretary

Date of approval