

# Meeting Minutes

**Morris Brandon Elementary**

**Date: 31 Jan 2019**

**Time: 4:00**

**Location: Morris Brandon Primary Center**

- I. Call to order: 7:13
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Jay Bland	Present
Parent/Guardian	Michelle Halsey	Present
Parent/Guardian	Patterson Calhoun	Present
Parent/Guardian	Caren Solomon Bharwani	Present
Instructional Staff	Tracey Hudson	Present
Instructional Staff	Michelle Kemp	Present
Instructional Staff	Sonya Waltson	Present
Community Member	Anna Fiveash	Present
Community Member	Daniel Ledford	Present
Swing Seat	Sam DeCarlo	Absent
Student (High Schools)		

Guests Present: None

Quorum Established: Yes

### III. Action Items

- a. **Approval of Agenda:** Motion made by: Tracey Hudson; Seconded by: Daniel Ledford  
 Members Approving: All  
 Members Opposing: None  
 Members Abstaining:  
**Motion Passes**
- b. **Approval of Previous Minutes:** List amendments to the minutes:  
 Motion made by: Tracey Hudson; Seconded by: Daniel Ledford  
 Members Approving: All  
 Members Opposing: None  
 Members Abstaining: None  
**Motion Passes**

**c. Approval of Strategic Plan**

Motion made by: [Sam DeCarlo](#); Seconded by: [Sonya Waltson](#)

Members Approving: All

Members Opposing: None

Members Abstaining: None

Motion Passes

**d. Approval of a change in the public comment norms to:**

The public is welcome at all GO Team meetings. Because of time constraints, there will be public comment opportunities at least four of the afternoon meetings.

Currently the Brandon website says: The public is welcome at all GO Team meetings and there is a public comment portion on each agenda.

***Motion Tabled***

**IV. Discussion Items**

**a. Budget Proposal:**

- i. Started with the Budget Video from APS for Go Teams as an introduction.
- ii. Reviewed School Priorities from the Strategic Plan and the Rationale behind them.
- iii. We have been budgeted \$8.9M for operation 2019-2020 School Year, which is less than last year, due to 22 students less projected.
- iv. Dual Campus Supplement is the same for all schools, regardless of the size of the secondary campus.
- v. We need to discuss what we will do with the “holdback” Reserve Money. Currently at \$141k.
- vi. Textbooks have \$330k allocated, but the Foundation was able to purchase a lot of these ahead of time. A lot of this will get reallocated back to the school. We should only have to spend about \$160k.
- vii. Subs budget is at 12 days per teacher. FMLA Leaves are not covered by the school budget, but by the District.
- viii. Discussion around aligning strategic plan, budget, and a possible desire to reduce class sizes.

**b. Communication with PTA, Foundation, Community-Michelle Halsey**

- i. Working with PTA to communicate GO Team Meetings in the Bee Mail.
- ii. Describe differences in Foundation, Go Team, and Principal.

**V. Announcements**

- i. Next Meeting: February 7, 2019 – Main Campus – 3:15
- ii. Go Team Members need to complete their Budget Assessment.

## Meeting Minutes

- iii. Introduction of “Vision of Excellence and Excellent Schools Framework.”
- iv. Wednesday Feb 6, NAPS Meeting at Bolton Elementary at 12:00. Focused on Go Teams, Strategic Planning, and Budgets.
- v. Legislative Workshop Feb 12 at APS Downtown. Please RSVP if going.
- vi. Stellar Seniors Meeting at North Atlanta HS on April 16.

### VI. Adjournment

Motion made by: [Sonya Waltson](#); Seconded by: [Michelle Kemp](#)

Members Approving: All

Members Opposing: None

Members Abstaining: None

Motion Passes

**ADJOURNED AT 5:28**

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Minutes Taken By: [Daniel Ledford](#)

Position: [Secretary](#)

Date Approved: