

Meeting Minutes

Morris Brandon Elementary

Date: 7 Mar 2019

Time: 4:00

Location: Morris Brandon Primary Center

- I. Call to order: 4:02
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Jay Bland	Present
Parent/Guardian	Michelle Halsey	Present
Parent/Guardian	Patterson Calhoun	Present
Parent/Guardian	Caren Solomon Bharwani	Absent
Instructional Staff	Tracey Hudson	Present
Instructional Staff	Michelle Kemp	Present
Instructional Staff	Sonya Waltson	Present
Community Member	Anna Fiveash	Present
Community Member	Daniel Ledford	Call-in/Present
Swing Seat	Sam DeCarlo	Present
Student (High Schools)		

Guests Present: None

Quorum Established: Yes

III. Action Items

- a. **Approval of Agenda:** Motion made by: [Patterson Calhoun](#); Seconded by: [Michelle Halsey](#)
 Members Approving: All
 Members Opposing: None
 Members Abstaining:
Motion Passes
- b. **Approval of Previous Minutes:** List amendments to the minutes:
 Motion made by: [Anna Fiveash](#); Seconded by: [Patterson Calhoun](#)
 Members Approving: All
 Members Opposing: None
 Members Abstaining: None
Motion Passes

IV. Discussion Items

a. Budget Proposal:

- i. Principal Bland reported that he met with APS to review his budget and overall received positive feedback from the district that budget is balanced.
- ii. Brandon will be maintaining staff for next year and adding 4 hourly paraprofessionals and a nurse at the primary.
- iii. There will be some staffing shifts – Brandon will go down one gifted teacher but add an intervention teacher. This shouldn't affect gifted services as one gifted teacher will be dedicated per grade level and will be part of the grade-level team, which should also help identify gifted students. Also, most homeroom teachers are gifted-certified now.
- iv. Staff will also be shifted to optimize class sizes, particularly for the large second grade class that is projected next year. A close watch will be kept on enrollments to ensure class sizes don't get too large.
- v. Scheduling is being finalized with the objective of increasing specials time across the board.
- vi. Next year there will be departmentalization pilot in 5th (and potentially 4th) grades in two homeroom classes to have students switch for subjects. Parents will have ability to opt-out on teacher request form.
- vii. Foundation will help fund some areas in the budget, such as contributing half (\$20K) to the new art/music rooms, some PD and stipends, subscriptions, and any overage needed in and textbooks.

V. Announcements

- i. Next Meeting: March 12, 2019 – Main Campus – 3PM Room 115
- ii. Vote to approve the budget will be held

VI. Adjournment

Motion made by: [Sam DeCarlo](#); Seconded by: [Michelle Kemp](#)

Members Approving: All

Members Opposing: None

Members Abstaining: None

Motion Passes

ADJOURNED AT 5:20

Minutes Taken By: [Michelle Halsey](#)

Position: [Vice-Chair](#)

Date Approved: