

Meeting Minutes

Morris Brandon ES

Date: 10/8/20

Time: 3:00pm

Location: Video conference via Zoom

- I. Call to order: 3:00pm
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Jay Bland	Present
Parent/Guardian	Fran Egan	Present
Parent/Guardian	Patterson Calhoun	Present
Parent/Guardian	Claudia Fotzeu	Present
Instructional Staff	Sam DeCarlo	Present
Instructional Staff	Maggie Blease	Present
Instructional Staff	Rachel Davis	Present
Community Member	Anna Fiveash	Present
Community Member	Peyton Johnston	Present
Swing Seat	Tamila Jackson Whitaker	Absent

Quorum Established: Yes

III. Action Items

a. **Approval of Agenda**

Motion to adopt made by: DeCarlo Seconded by: Davis

Members Approving: All

Members Opposing: None

Members Abstaining: None

Motion Passes

b. **Approval of Previous Minutes**

Motion to adopt made by: Davis Seconded by: Blease

Members Approving: All

Members Opposing: None

Members Abstaining: None

Motion Passes

c. Election of Officers

- i.** Chair – elected Patterson Calhoun unopposed

Members Approving: All

Members Opposing: None

Members Abstaining: None

- ii.** Vice-Chair – elected Peyton Johnston unopposed

Members Approving: All

Members Opposing: None

Members Abstaining: None

- iii.** Secretary – elected Fran Egan unopposed

Members Approving: All

Members Opposing: None

Members Abstaining: None

- iv.** Cluster Representative – elected Maggie Blease unopposed

Members Approving: All

Members Opposing: None

Members Abstaining: None

- d. Set GO Team Meeting Calendar – per APS all GO Team meetings will remain virtual; as our next meeting is set for October 15th we will wait to determine future meetings calendar at the next meeting**

Motion to adopt made by: [DeCarlo](#) Seconded by: [Davis](#)

Members Approving: All

Members Opposing: None

Members Abstaining: None

Motion Passes

IV. Discussion Items

- a. The final Phase II face-to-face plan was presented at APS October 5th Board Meeting. For Morris Brandon:
- i.** A robust communication plan has been developed (BeeMails, Principal Coffee Talks, etc)
 - ii.** Staff return decisions won't be finalized until October 16th
 - 1.** Respect staff concerns by not asking for information on what your teacher will be doing (face-to-face or virtual)
 - iii.** All efforts will be made to minimize having the same teacher doing live instruction while also zooming for remote students

Meeting Minutes

1. If a homeroom teacher is assigned teleworking status, they will most likely be the virtual teacher for their current grade level and their current students may opt to be virtual to remain with their teacher, should space allow
- iv. 52% of the North Atlanta Cluster has submitted their intent survey responses (this is the highest response rate by far in the district; district average is less than 40%). Out of 664 Morris Brandon students that turned in survey, 86% are opting for in person (570 students thus far)
 1. Every grade level will have at least one virtual class based on current numbers that are opting in for virtual
 2. Morris Brandon has not been given any capacity limits for in person (there is no minimum or maximum); we will distance students to the extent possible but we can't commit to any set social distance parameters
- v. Students remaining virtual in Phase II will likely have another round of materials distributed; more details to come as the grade levels continue their planning efforts

V. Principal's Update

- a. **Enrollment** – we were projected at 950 for 2020-2021 enrollment; we are actually at 856 students (94 students below anticipated)
- b. **Leveling** – enrollment is down across the district; we receive \$4,437 from APS per student in base funding so our under-enrollment could have required approximately ~\$400,000 reduction in budget but APS won't need to re-allocate any funds; Morris Brandon budget remains intact!
 - a. For those families that left Brandon this year and intend to return next year we will need to capture their intent to return in order to ensure we can plan staffing accordingly for 2021-2022; we may want to consider an "intent to return" survey in the Spring to help with future planning

VI. Announcements

- a. Intent surveys must be completed by all APS families by October 12th (default when survey isn't submitted will be for students to remain virtual)
- b. The next GO Team meeting will be on October 15th at 3pm and will not allow for Public Comment
- c. Asynchronous learning Wednesdays will begin next week to begin transitioning to the second nine weeks' schedule; these days will be reminiscent of "Flex Fridays" from last Spring and offer enrichment activities and Zoom sessions, as well as teachers available as it is a regular working day for staff

VII. Public Comment (advance sign-up is required and speakers are limited to 2-5 minutes)

- a. Marissa Rosenbloom – shared a written comment of appreciation for the Morris Brandon administration and GO Team and that she looks forward to Phase II in-person!
- b. Jenny Perry – shared a thank you to all faculty and staff; also volunteered to assist with any efforts to collect “intent to return” declarations in the Spring for 2021-2022 enrollment planning
- c. Jay Bland thanked the entire school community for their support and trust; he asked for continued grace and patience as we transition into Phase II

VIII. Adjournment

Motion made by: **Calhoun**

Seconded by: **Davis**

Members Approving: all

Members Opposing: none

Members Abstaining: none

Motion Passes

ADJOURNED AT 3:50pm

Minutes Taken By: **Fran Egan**

Position: **GO Team Secretary**

Date Approved: **[Insert Date When Approved]**