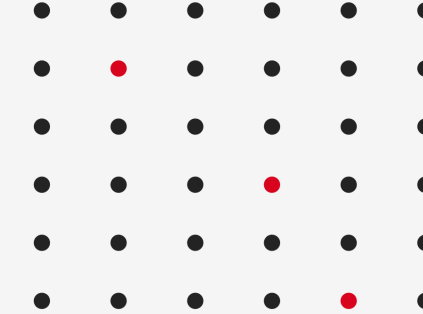




GO Team Organizational Meeting

8/21 @ 3:30pm



Agenda

I. Call to Order

II. Roll Call; Establish Quorum

III. Action Items

Approval of Agenda

Fill Vacant Positions *(if applicable)*

Fill Open Community Member Seat

Fill Open Swing Seat

For High Schools: Appoint Student Representatives

Approval of Previous Minutes *(last meeting of 2024-2025 school year)*

Election of Officers and Representatives

i. Chair

ii. Vice-Chair

iii. Secretary

iv. Cluster Representative

Review and Approve Public Comment Protocol

Set GO Team Meeting Calendar

Review, Confirm/Update, and Adopt GO Team Meeting Norms

I. Discussion Items *(add items as needed)*

Stakeholder Engagement Exercise

Discussion Item 2:

I. Information Items *(add items as needed)*

Principal's Update

i. APS Personal Electronic Device Policy (PED)

ii. Our PED Implementation

APS Forward 2040 –Comprehensive Long Range Facilities Plan

I. Announcements *(add items as needed)*

New GO Team Member Training and Orientation

I. Adjournment



- GO Team will appoint an interim secretary **for this meeting.**
- Interim Secretary will call roll of current GO Team members.
- Secretary will announce if the GO Team has a **quorum.**

The meeting can only proceed if a majority of current members are present.

**Interim
Secretary**

Call Roll

**Establish
Quorum**

- I. Call to Order
- II. Roll Call; Establish Quorum
- III. Action Items
 - A. Approval of Agenda
 - B. Fill Vacant Positions *(if applicable)*
 - C. Fill Open Community Member Seat
 - D. Fill Open Swing Seat
 - E. For High Schools: Appoint Student Representatives
 - F. Approval of Previous Minutes *(last meeting of 2024-2025 school year)*
 - G. Election of Officers and Representatives
 - i. Chair
 - ii. Vice-Chair
 - iii. Secretary
 - iv. Cluster Representative
 - H. Review and Approve Public Comment Protocol
 - I. Set GO Team Meeting Calendar
 - J. Review, Confirm/Update, and Adopt GO Team Meeting Norms
- IV. Discussion Items *(add items as needed)*
 - A. Stakeholder Engagement Exercise
 - B. Discussion Item 2:
- V. Information Items *(add items as needed)*
 - A. Principal's Update
 - i. APS Personal Electronic Device Policy (PED)
 - ii. Our PED Implementation
 - B. APS Forward 2040 –Comprehensive Long Range Facilities Plan
- VI. Announcements *(add items as needed)*
 - A. New GO Team Member Training and Orientation
- VII. Adjournment

Approve the
Agenda

Fill Open Community Seat

- The new **Community Member** for the open seat will serve for a full two-year term – until June 2027.
- Individuals **cannot** be full-time APS employees.
- Principal nominates the individual for the Community Member seat.

The GO Team votes on the nomination for the Community Member.

Fill Open Swing Seat

- **Any** GO Team member can nominate someone for the **open Swing Seat**.
- Anyone **except** school administrators are eligible to fill the seat.
- The new Swing Seat member will serve a full two-year term until June 2027.

The GO Team votes on the nomination(s) for the swing seat.



Melisa Mejico

Born in Argentina and living in Atlanta for the past 12 years, Melisa is the proud parent of a 1st grader and a 3rd grader at Morris Brandon Elementary. She is grateful to be part of such a vibrant and diverse school community.

With a background in business development and project management, Melisa enjoys bringing people together, organizing projects, and finding creative solutions.

Over the past three years, Melisa has actively supported key school events, including: Hispanic Heritage Month, World Cultures Night, Prospective Parent Tours, Book Fair, Open House and Night of the Arts.

This involvement has allowed her to build strong connections with the Morris Brandon community.

As a parent, Melisa is passionate about ensuring that all children have the resources, support, and opportunities they need to thrive.

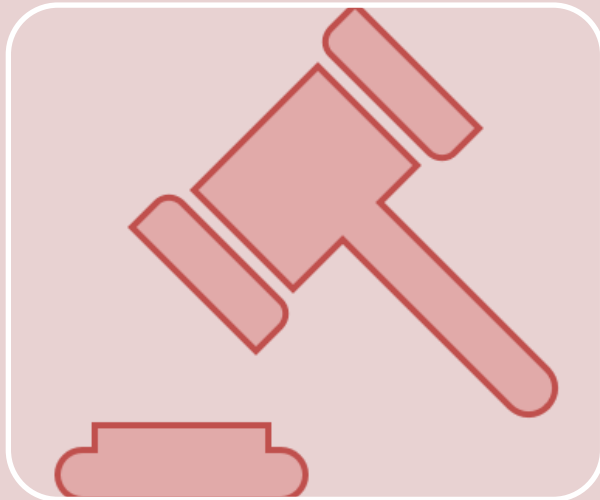
Melisa looks forward to more opportunities to contribute fresh ideas, listen to diverse perspectives, and give back to the school that is shaping her children's education and future.

- Review minutes from the last meeting of the 2024–2025 school year.
- GO Team will offer amendments and corrections to the minutes.
- GO Team will then vote to approve the previous meeting's minutes.

Approval of the previous meeting Minutes

APRIL 17, 2025

Election of Officers



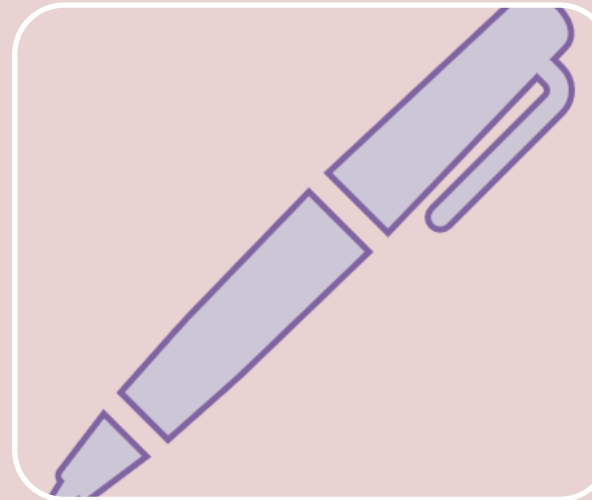
CHAIR

- Works with GO Team to create the agenda
- Leads meetings
- Monitors GO Team compliance with Open Meeting Laws and member training



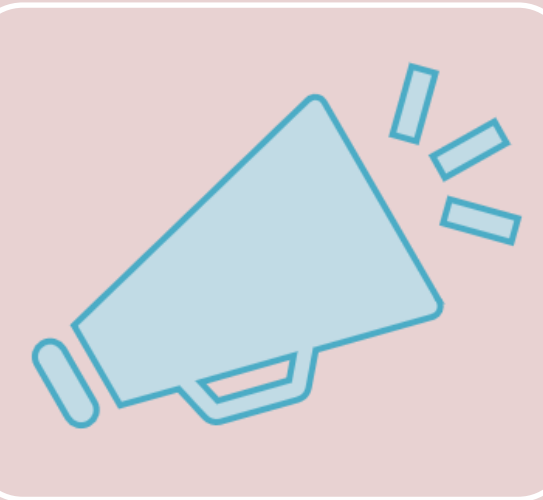
VICE-CHAIR

- Ensures compliance with parliamentary procedure
- Acts as Chair, if the Chair is absent



SECRETARY

- Takes minutes at meetings
- Ensures compliance with Open Meeting Laws by posting GO Team documents on the school's GO Team webpage



CLUSTER REP

- Attends Cluster Advisory Team (CAT) meetings (about 3/year)
- Reports out at CAT about your school
- Brings cluster report back to GO Team
- Can hold an officer position

Find more information about officer positions in the [GO Team Handbook](#)

The GO Team Office provides additional training and resources for officers.



CHAIR





Chair Responsibilities

The GO Team Chair is the leader of the GO Team and presides at all meetings of the GO Team.

Key Responsibilities

- Leading GO Team Meetings
- Working with the Principal and GO Team to develop meeting Agendas
- Ensuring every GO Team member has an opportunity to be heard
- Monitoring team compliance

Qualifications

- A commitment to the school and its values and an understanding of the school's objectives, organization, and services
 - Knowledge of, and ability to work with, the broader school community
 - Ability to understand concepts and articulate ideas
 - Willingness to learn facilitation skills and provide balanced leadership
- 
- 

VICE-CHAIR



Vice-Chair Responsibilities

The GO Team Vice-Chair assists the GO Team Chair in providing leadership to the GO Team and presides at all meetings of the GO Team in the absence of the Chair.

Key Responsibilities

- Ensuring the GO Team follows parliamentary procedure
- Working with the Principal and Chair to develop meeting Agendas
- Acting as Chair, if the Chair is not present.

Qualifications

- A commitment to the school and its values and an understanding of the school's objectives, organization, and services
- Knowledge of, and ability to work with, the broader school community
- Ability to understand concepts and articulate ideas
- Willingness to learn facilitation skills and provide balanced leadership



SECRETARY




Secretary Responsibilities

The GO Team Secretary is responsible for communication regarding GO Team meetings and documenting the work and decisions of the GO Team.

Key Responsibilities

- Posting GO Team documents (agendas, summaries, and minutes) to the website
- Taking minutes at GO Team meetings
- Ensuring the GO Team is in compliance with Georgia Open Meeting Laws

Qualifications

- A commitment to the school and its values and an understanding of the school's objectives, organization, and services.
 - Knowledge of, and ability to work with, the broader school community
 - Willingness to learn about and ensure GO Team compliance with Robert's Rules of Order and Georgia's Open Meetings and Records laws
 - Organization skills and an ability to adhere to deadlines
- 

CLUSTER

REP



Cluster Advisory Team Representative Responsibilities

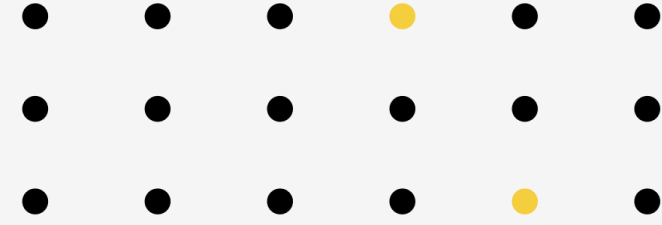
The CAT Representative serves as the voice of their school's GO Team within the Cluster Advisory Team. The CAT Rep may also be the Chair, Vice-Chair, or Secretary.

Key Responsibilities

- Attend all Cluster Advisory Team Meetings
- Represent your school at the CAT Meetings
- Bring relevant information and reports back to your GO Team

Qualifications

- Willingness to collaborate with schools, principals, and community partners
- Interest in supporting continuous improvement and equity across schools
- Knowledge of, and ability to work with, the broader cluster community



Public Comment Protocol

Requirements

- Opportunities for public comment **shall** be provided at least four (4) times in a school/fiscal year and noted on the GO Team's webpage and meeting agenda;
- GO Team members will **not** provide responses or engage in direct conversation during public comment;
- Each GO Team will determine a consistent method for receiving public comments and for parents and other citizens to sign up to address the team;
- **At least 20 minutes** of time will be allotted for the public to make comments at meetings where public comment is permitted; and
- The public will receive at least 2 business days' notice of the Public Comment Protocol.



Public Comment Protocol Tips

Public Comment Signup (Example)

- **Public Comment Is Not Mandatory at Every Meeting**: GO Teams are not required to include a Public Comment period at every meeting, but should be scheduled for meetings involving major action items needing community input.
- **Plan and Structure Public Comment Thoughtfully**: When included, Public Comment should be scheduled at a specific time (e.g., a 20-minute segment with 2 minutes per speaker) and aligned with the school community's availability to encourage participation.
- **Establish a Clear and Transparent Process**: Provide clear instructions for how individuals can sign up to speak. During the Public Comment period, GO Team members should listen without responding, using the input to inform decisions.
- **Encourage Ongoing Community Engagement**: Remind stakeholders that Public Comment during meetings is just one way to share input. Emails to GO Team members and special sessions can also serve as valuable channels for community feedback.

The GO Team votes on its
Public Comment Protocol

Proposed Meeting Calendar

	Date	Time	Virtual or Hybrid	Time for Public Comment? (Yes/No)
1	Sept 18	3:30PM	Virtual	Yes
2	Oct 23	3:30PM	Virtual	No
3	Nov 13	3:30PM	Virtual	Yes
4	Dec 11	3:30PM	Virtual	No
5	Jan 22	3:30PM	Virtual	Yes
6	Feb 12	3:30PM	Virtual	No
7	Feb 26	3:30PM	Virtual	Yes
8	March 12	3:30PM	Virtual	No
9	April 16	3:30PM	Virtual	No

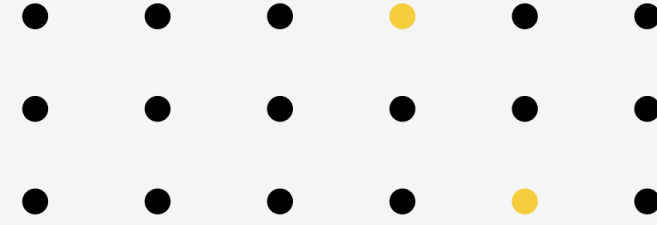
Requirements

- Hold **at least six** (6) business meetings this school year (*this meeting plus at least 6 more*);
- **At least four** (4) of the meetings must permit time for Public Comment;
- Meetings **cannot** be held during the instructional school day;
- Meetings **must** be live-streamed and recorded; and
- Meeting locations for hybrid meetings must be places which can accommodate the public (*i.e. – not a conference room*).

Meeting Calendar Considerations

- **Hold at least 3 business meetings per semester:** This will ensure your GO Team has sufficient time to complete its business
- **Fall Semester 2025:** Your GO Team will be developing its 2025-2030 Strategic Plan to align with the District's new strategic plan; allow enough time to complete this work
- **Budget Meetings:**
 - Allocation Meeting: Late January
 - Draft Feedback Meeting: Early February – before February break
 - Finalization Meeting: Early March – after staffing conferences
- **Public Comment:** Select at least **four (4)** of meetings that will allow time for public comment.

The GO Team votes on its
Meeting Calendar



Meeting Norms

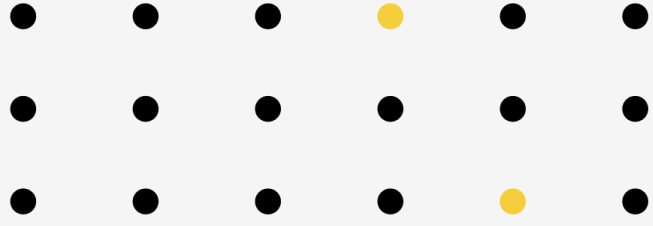
The GO Team may change these norms.

The GO Team votes on its meeting norms.

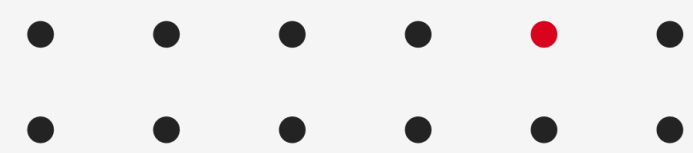
Initial Norms

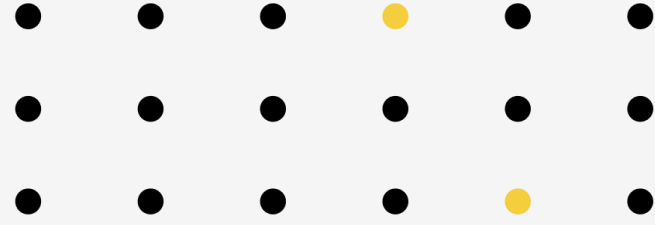
- This is a meeting of the GO Team. Only members of the team may participate in the discussion. Any members of the public present are here to quietly observe.
- We will be fully present.
- We will follow the agenda as noticed to the public and stay on task.
- We will be respectful of each other at all times.
- We will be open-minded.
- We invite and welcome contributions of every member and listen to each other.
- We will respect all ideas and assume good intentions.
- We will approach differences of opinion with curiosity.





Discussion Items





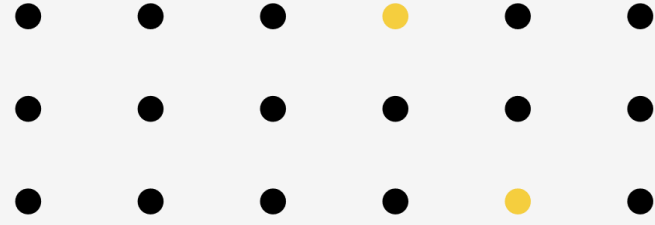
Why We're Here

GO Teams play a vital role in decision-making that impacts the school's direction, priorities, and overall success.

- Stakeholder engagement ensures that the decisions we make reflect the real needs and voices of the people our schools serve.
- We're stronger when we bring others into the work—when we listen, learn, and co-create with families, students, staff, and community members.

Today our GO Team will: Brainstorm ways to involve our school's key stakeholders in our work.





Here's the challenge:

We're going to look at four groups—Families, Students, Staff, and Community.

For each group, we'll ask and answer three questions:

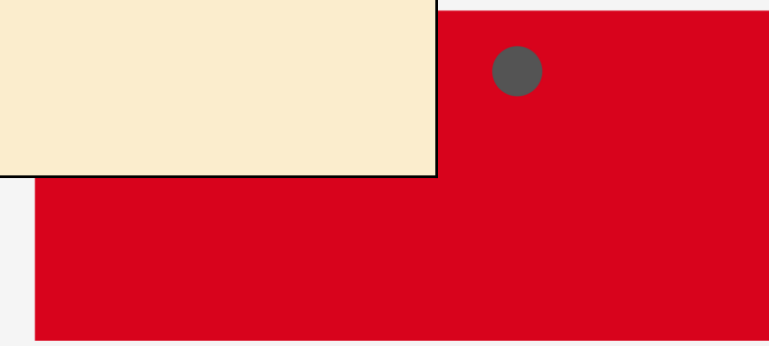
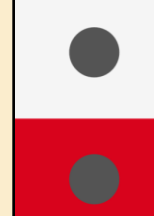
1. **INFORM** – What's a fun or unexpected way to keep them in the loop?
2. **INPUT** – What's a meaningful way to get their ideas or feedback?
3. **INVITE** – How can we bring them into the *work*, not just the audience?

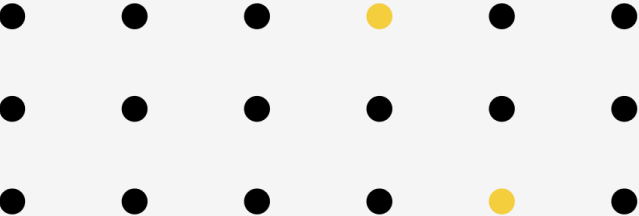
Let's get creative, specific, and push past the usual answers.





	FAMILIES	STUDENTS	STAFF	COMMUNITY
INFORM What's a fun, unexpected way to keep them in the loop?	GO into communities to share information; Deliver messages through their children; Create one pagers w QR codes and send them home on the bus.			
INPUT What's a meaningful way to gather their ideas or feedback?	Famiy Engagement survey; Social Media share out; Personal outreach assigned by GOfteam.			
INVITE How can we bring them into the work, not just the audience?	Nominations for GOfTeam!; PTO; Foundation; Room Parents			





15 Day Enrollment Summary!

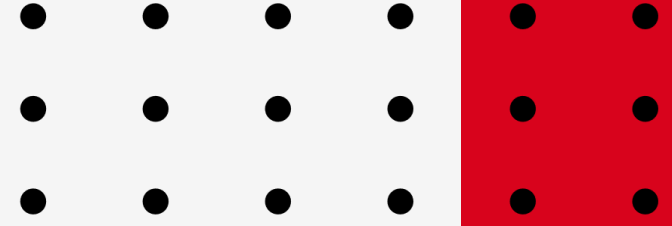
Student Population by Race/Ethnicity and Grade Level (Male/Female/Total)

Morris Brandon Elementary School								
Grade	1:Hispanic/Latino	2:American Indian or Alaska Native	3:Asian	4:Black or African American	5:Native Hawaiian or Other Pacific Islander	6:White	7:Two or more races	Total
01	9/3/12	-	4/1/5	23/16/39	-	46/51/97	6/4/10	88/75/163
02	10/4/14	-	3/4/7	10/13/23	-	46/50/96	3/6/9	72/77/149
03	6/9/15	1/0/1	5/1/6	16/20/36	-	51/39/90	1/4/5	80/73/153
04	4/10/14	-	3/1/4	13/14/27	-	36/38/74	1/1/2	57/64/121
05	9/8/17	-	3/1/4	14/24/38	-	30/46/76	4/2/6	60/81/141
KK	6/5/11	-	1/2/3	16/14/30	-	67/48/115	6/2/8	96/71/167
PK	-	-	2/1/3	1/2/3	-	5/8/13	0/1/1	8/12/20
All Grades	44/39/83	1/0/1	21/11/32	93/103/196	-	281/280/561	21/20/41	461/453/914

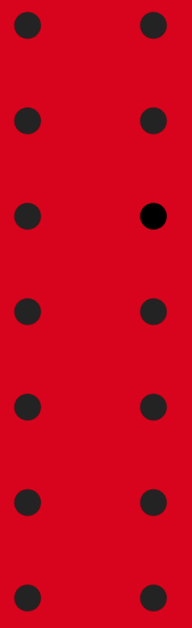
Student Population Excluding White not of Hispanic Origin

<u>School</u>	<u>Total</u>	<u>Percentage</u>
Morris Brandon Elementary School	353	38.62%





Principal's Update





APS Personal Electronic Device Policy

- **Starting this school year (2025–2026)**, students will be asked to keep their phones “up and away” during the school day.
- Our **Personal Electronic Device policy** is a long-standing Board policy designed to support a focused, respectful, and distraction-free learning environment for everyone.
- Additionally, **next school year (2026–2027)**, in line with a new state law (**HB340**), this will expand to include other personal devices like smartwatches, tablets, and headphones.

Click the boxes below for the:

APS Board
Policy

APS PED
Regulation

APS
PED
Policy

Public Meetings

Planning Framework

Future Virtual Meetings

August 25, 2025 - 12:00 PM
[Attend via Zoom](#)

October 20, 2025 - 12:00 PM
[Attend via Zoom](#)

November 10, 2025 - 12:00 PM
[Attend via Zoom](#)

In-Person

Center for Learning and Leadership (CLL)
130 Trinity Avenue, Atlanta, GA 30303

August 25, 2025 - 6:00 PM
October 20, 2025 - 6:00 PM
November 10, 2025 - 6:00 PM

*Dates, times, and locations are subject to change.

*Online surveys will also be available to provide feedback

UPDATE

Comprehensive Long Range Facilities Plan

atlantapublicschools.us/APS2040



One District. One Goal. Every Student Succeeds.

Community Outreach Meetings

We'll Come to YOU!

Tuesday, August 26, 2025 @ 6:00 p.m.

The Hub – Gymnasium

601 Thomas Cole Jr Way SW, Atlanta, GA 30314

(Formerly 601 Beckwith St SW)

Wednesday, August 27, 2025 @ 6:00 p.m.

Crawford Long Middle – Auditorium

3200 Latona Dr SW, Atlanta, GA 30354

Thursday, August 28, 2025 @ 6:00 p.m.

Sutton 7th & 8th Grade Campus – Auditorium

2875 Northside Drive, Atlanta, GA 30305

Wednesday, September 3, 2025 @ 6:00 p.m.

Jean Childs Young Middle School

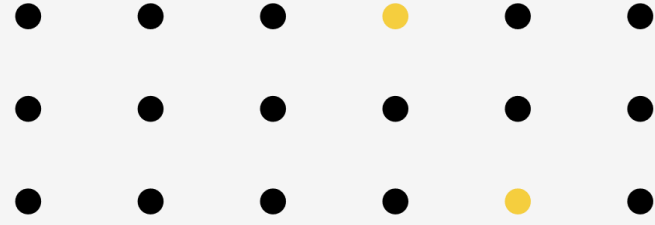
3116 Benjamin E Mays Dr SW, Atlanta, GA 30311

UPDATE

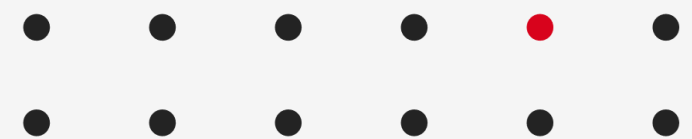
Comprehensive Long Range Facilities Plan

atlantapublicschools.us/APS2040

**NEW OUTREACH MEETING
WILL BE SCHEDULED FOR
NA CLUSTER IN SEPTEMBER!**



Announcements



IN-PERSON

Bring the full GO Team

Come ready to collaborate, contribute, and
create the future!

Come learn more about:

- Your school's 2025-2030 Strategic Plan
- Stakeholder Engagement
- APS Forward 2040

...and much more



One District. One Goal. Every Child.

SAVE THE DATE

G3 Summit

Go.Grow.Govern.

Saturday

September 27

8:30 AM – 2:30 PM



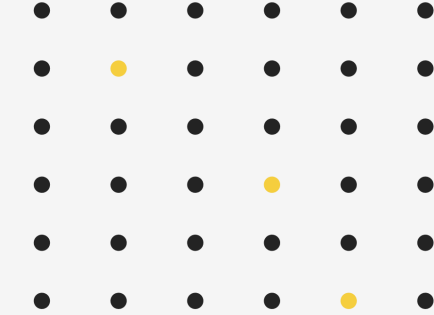
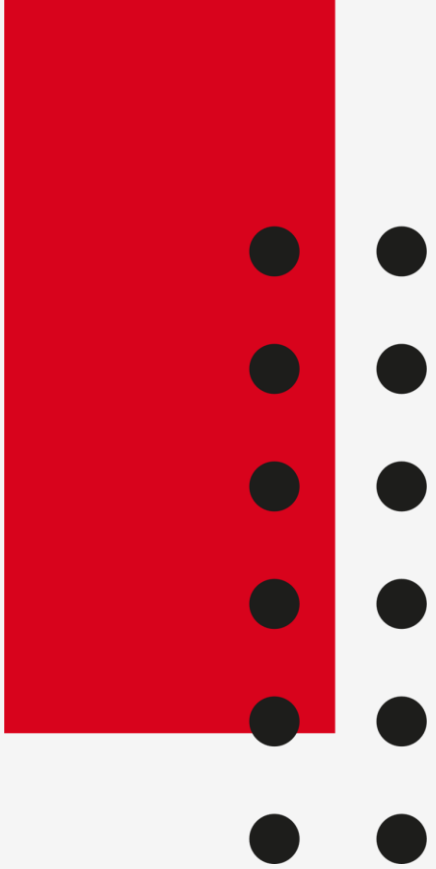
GO Team Members

Remember to complete your training.

As outlined in Section 2.14 of the GO Team Handbook, GO Team members are **required to complete** orientation within **one year** of joining the team and must be renewed every four years.

Failure to complete this training will result in removal from the GO Team

Contact the GO Team Office if you have any questions.



THANK YOU

We're looking forward to a great year!

